

HUBBARD COMMUNICATIONS OFFICE  
1812 19th St., N. W.  
Washington 9, D.C.

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CenO --  
Info D of T's

Suggested H.C.A. Course Schedule

The following schedule for the H.C.A. Course is being used in the Academy at Washington, D. C. This is a good schedule. It is sent out as data only and has no command value.

HUBBARD PROFESSIONAL/CERTIFIED AUDITOR COURSE

PURPOSE: To train an auditor able to Theta Clear.

DESIGN : The length is 8 weeks. Data and practical information are emphasized. The Hubbard Electrometer is used and is taught to the student well. There is one week of Comm. Course, one week of Upper Indoc., six weeks of Theory & Practice. Repeats on Comm. Course/Upper Indoc. are reserved for slow students. Comm. Course and Upper Indoc. are the same as in Sec. ED 165. Theory & Practice are as follows:

Week A

ARC Tone Scale

- Mon. Lecture: Definition of Theta Clear.  
Process: ARC Straight Wire
- Tues. Lecture: The Hubbard Electrometer and how to set it up to read the PC. Theta  
Process: None Clear, Release, Mest Clear.
- Wed. Lecture: Assessments, with and without E-Meter.  
Process: Selected Persons O-W Straight Wire.
- Thurs. Lecture: Assessments with E-Meter. Recapitulation of various readings. Ob-  
Process: Sel. P. O-W SW nosis of case.
- Fri. Lecture: Assessments with E-Meter. Willingness to read what is there to be read.  
Process: Op. Proc. By Dup.

All auditing muzzled. All assessments done by Instructor(s). Run only current life terminals on Sel. Pers. OW SW.

Week B

- Mon. Lecture: CCH 1: use of CCH's in psychotic and Stage 4 cases.  
Process: same
- Tues. Lecture: Present time problems: definition and processes usable. Using E-Meter  
Process: CCH 2 to locate.
- Wed. Lecture: CCH 3: Reality Scale  
Process: same
- Thurs. Lecture: CCH 4: Expanded Know-Mystery Scale  
Process: same
- Fri. Lecture: CCH 1-4: use of this procedure to bring low-level cases up to being  
auditable on E-metered processes. Repeat definition of Clear. Repeat  
Process: same E-Meter readings.

All auditing muzzled. All assessments done by Instructors. Students check assessments at beginning of session, advise Instructor if terminal needs changing, also if terminal runs flat during session. Turn PC's loose into prior life terminals as rapidly as current life terminals flattened, and all students must be running at least one whole track terminal by Thursday, regardless of whether current life terminals all flat or not.

Week C

- Mon. Lecture: Factual Havingness: Effect Scale.  
Process: Fac. Hav.
- Tues. Lecture: 3rd Rail: ARC Tone Scale (repeat)  
Process: same
- Wed. Lecture: Present time problems: 8 dynamics.  
Process: On PTP's
- Thurs. Lecture: Effect Scale (repeat): Psycho, Neurotic, "Normal", Release, Mest  
Process: none Clear, Theta Clear, O.T. (case levels)

Week C cont'd.

Fri. Lecture: Scale of Confront: Types of Auditing  
Process: none

All auditing muzzled. Assessments done by Students and checked by instructor(s).

Week D

Mon. Lecture: Facsimiles  
Process: Mock up a picture for which you ... responsible.  
Tues. Lecture: Facsimiles - types of  
Process: Experience-reexperience process  
Wed. Lecture: Flows-ridges-dispersals  
Process: ARC Break SW  
Thurs. Lecture: Be-Do-Have  
Process: Not-Is SW  
Fri. Lecture: Scales in relation to ARC Tone Scale: Universes/Valences  
Process: Track Scouting

No muzzled auditing. All formal. Track-scouting, pinning dates. No repetitive process.

Week E

Mon. Lecture: The Engram: Overt-Motivator Sequence: Dads and Dedexes. What is an  
Process: Formula 10. "incident".  
Tues. Lecture: Locks, Secondaries: Gradient Scales.  
Process: Formula 10.  
Wed. Lecture: The creation of a Theta Clear: O.T. as a speculative goal for a  
Process: Formula 10. Theta Clear.  
Thurs. Lecture: Redefinition of Theta Clear: why comparison with other states not  
really possible except as a subjective exp.  
Process: Formula 10.  
Fri. Lecture: Type of auditors required for creation of different states of being-  
ness: why creation of Theta Clear and O.T. require courage and  
stamina. The "Monster".

All formal auditing on Formula 10. All assessments done by students. Supervised by instructor(s) only, intervention by instructor only where absolutely necessary.

Week F

Mon. Lecture: Basic-Basic: The Rock. Gradient scale of incidents to Rock.  
Process: Formula 10.  
Tues. Lecture: Gradient scale of creation of Theta Clear.  
Process: Formula 10.  
Wed. Lecture: Stabilizing and "educating" the Theta Clear - more on "The Monster".  
Process: Formula 10.  
Thurs. Lecture: Processes usable after Theta Clear achieved: O.T. as a goal: def. of  
Process: Formula 10. O.T.  
Fri. Lecture: Auditing programs, from PE course to individual Theta Clearing and O.T.  
Process: Formula 10.

All formal auditing on Formula 10, making sure every student gets most of the week on the "One-Shot O.T." process (at least three days). Strict attention to good discipline, and control of session. ARC and "in-sessionness" to be superlative.

WRITTEN DATA

A student package should be issued to each student. This should contain:

- Student rules and regulations
- Instructor's Code
- A sheet of Definitions
- A list of Scales
- "Ability" 80 (or equivalent in country)
- A copy of the E-Meter handbook (when available)
- Student hat (when issued)
- Mimeo sheet of End-of-Course Examination and other requirements
- Ministerial requirements
- PAB 114
- Copy of HCO B. on PE/HAS Co-Audit by PE (HCO) Dir. WW
- A blank HCO Franchise Form.

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TIME SCHEDULE

9:00	-	10:00 a.m.	Lecture and process of the day
10:00	-	10:15 a.m.	Break
10:15	-	12:30 p.m.	Session A
12:30	-	1:30 p.m.	Lunch
1:30	-	3:45 p.m.	Session B
3:45	-	4:00 p.m.	Break
4:00	-	5:00 p.m.	LRH Tape
5:00	-	5:30 p.m.	Question and Answer Period

STUDENTS ENTERING FROM UPPER INDOC.

The Director of Training must so arrange matters that students as closely follow the gradient scale of training here described as possible. Students may enter Weeks A-C anywhere. Weeks D-F are a specific gradient scale and may only be entered into from an earlier Theory & Practice week. If two weeks of Theory & Practice must be run concurrently, adjust schedule accordingly and keep students separated.

FOOTNOTE

The datum about cases not being worried about still applies, but if the course is run well, there should be plenty of Releases and some Theta Clears graduating.

John Fudge

L. RON HUBBARD

PH:BRB:mg